**Greenhouse Manager**

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| Plan, organize, direct, control, and coordinate activities of workers engaged in the MHS Greenhouse. This will require extra time before and/or after school (approx: 45-90 minutes a week) to check plant health, learn propagating techniques to teach employees, harvesting plants and watering. This person oversees all day to day work of the greenhouse and supervises work inside the greenhouse.  **Farm to School Manager**  Develop, coordinate and lead F2S educational programs including working with the FFA Ag Education Club to promote understanding of where food comes from in all grades. Cultivate and propagate foods including lettuce and microgreens to use in the school cafeteria. Work with local farmers and/or MHS cafeteria staff to promote understanding of where the food on the lunch line is coming from. Could include planning engagement activities such as lessons, Farm Field Trips, School to Market, Family Farm to School nights, Harvest of the Month/Tasting Table activities, etc. May require additional night/weekend work for programs and planning.  **Marketing Manager**  Create and maintain a marketing platform for the MHS Greenhouse with outreach via a campaign in poster, social media and community outreach. This will include creating, compiling and distributing posters, business cards, and could expand to websites, social media, and product sampling. Create and maintain a customer database and outreach service via google docs. May require additional outside of class time to perform community outreach and campaigning.  **Accounting Manager**  Prepare and maintain accurate records of greenhouse supply, inventory and accounts via google sheets. Will require a full day of work 6AM - 6PM on the day of the plant sale for accounts payable and some additional outside of class work leading up to the sale. Recommended financial transactions and choices to the class via proposals/discussion.  **Compost Manager**  Create and maintain a school compost facility after ample research on composting techniques and specifications. Develop and present two or more compost proposal options to MHS greenhouse employees and stakeholders to determine where funding and resources should be alloted. Document and survey where waste and composting materials can come from to develop a sustainable plan of action.  **Garden Manager**  Responsible for the operational management, planning, and maintenance of the school garden. This includes oversight of the garden site and communication with volunteers, plot holders and summer school programs. This position is a mostly Spring position that will carry over into the Summer. Will require 1-2 hours of work each week of Summer to maintain garden site. Manager should have strong advocacy skills and past gardening experiences. |

**Floral Design Manager**

Oversee the floriculture CDE team at MHS, all floral design competitions (WUFMA, local competition/chopped), and floral sales (design of the month, holiday arrangements, prom and homecoming sales, and hanging basket creation) Requires outside of class time/prep during sale/preparation times and acquiring supplies as well as making competition supplies. Requires past knowledge of floral design concepts and creativity.

**Orchard Manager**

Oversee management of the the FFA Orchard via pruning, spraying and harvest. Must be able to meet outside of class time with property owner at least once a month. Will require large amounts of time outside of class during harvest. Must have own transportation to/from orchard and ability to haul harvest to TREP and MHS Pantry.

**Landscape Manager**

Create landscape plan for MHS grounds. Oversee employees on landscaping tasks including pruning shrubs, planting annuals and perennial maintenance. Requires past landscaping knowledge, ability to lift over 50 pounds, and some outside of class work.

**School Forest Manager**

Work with Mrs. Armbruster, Ms. Swetlik and Mrs. Propson to control and remove invasive species from the school forest, oversee development of the school nature center, maintain the M.E.C.C.A. trail access and improve overall forest health. May include work with edible and native forest plants. May include weekend/outside of class work. A horticulture background/class is NOT required for this position - strong work ethic and responsibility are.